

ALAMEDA COUNTY BOARD OF SUPERVISORS MINUTE ORDER

The following action was taken by the Alameda County Board of Supervisors on 01/06/2015

Approved as Recommended ☒

Other ☐

Unanimous ☐ Chan: ☐ Haggerty: ☐ Miley: ☒ Valle: ☐ Carson: ☐ - 4 ☐

Vote Key: N=No; A=Abstain; X=Excused

Documents accompanying this matter:

Documents to be signed by Agency/Purchasing Agent:

File No. 29517

Item No. 39

Copies sent to:

Laura Pratt

Special Notes:



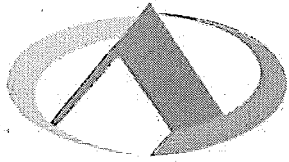
I certify that the foregoing is a correct copy of a Minute Order adopted by the Board of Supervisors, Alameda County, State of California.

ATTEST:

Clerk of the Board
Board of Supervisors

By: Cheryl Perkas

Deputy



ALAMEDA COUNTY COMMUNITY DEVELOPMENT AGENCY

AGENDA 39 January 6, 2015

Chris Bazar
Agency Director

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December 23, 2014

Honorable Board of Supervisors
Administration Building
Oakland, CA 94612

Dear Board Members:

**SUBJECT: 2014 CONFLICT OF INTEREST CODE – COMMUNITY
DEVELOPMENT AGENCY**

RECOMMENDATION:

Adopt the 2014 Conflict of Interest Codes for the Alameda County Community Development Agency.

DISCUSSION/SUMMARY:

The Political Reform Act requires every local governmental agency to review its conflict of interest code biennially to determine if it is accurate or requires an amendment. Subsequent to adoption of the 2010 Conflict of Interest Code for the Alameda County Community Development Agency (CDA), its Lead Poisoning Prevention Program and the Redevelopment Agency were renamed the Healthy Homes Department and the Economic and Civic Development Department, respectively.

Additionally, the Conflict of Interest Code for CDA needs to be updated to include all current classifications and positions in the Agency. The recommended language will bring the Code into compliance with all requirements of Regulation 2, California Code of Regulations, Section 18730 as adopted by the Fair Political Practices Commission.

FINANCING:

There are no costs associated with this action, and therefore, no impact on Net County Cost.

Very truly yours,

Chris Bazar, Director
Community Development Agency

cc: Susan Muranishi, County Administrator
Patrick O'Connell, Auditor-Controller
Donna Ziegler, County Counsel
Richard Conway, County Administrator's Office
U.B. Singh, CDA Finance Director

**CONFLICT OF INTEREST CODE
FOR THE ALAMEDA COUNTY COMMUNITY DEVELOPMENT AGENCY**

Including:

**Agriculture/Weights and Measure Department
Housing and Community Development Department
Healthy Homes Department
Planning Department
Economic and Civic Development Department
Surplus Property Authority
Neighborhood Preservation and Sustainability Department**

This Conflict of Interest Code is promulgated under the authority of the Political Reform Act, Government Code, Section 81000, et seq., which requires all state and local government agencies to adopt and promulgate conflict interest codes. Regulation 2 Cal. Code of Regs., Section 18730, as adopted by the Fair Political Practices Commission.

Therefore, the terms of 2 Cal. Code of Regs., Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and along with the attached Appendix in which "designated employees" and disclosure categories are set forth, constitute the Conflict of Interest Code of the Alameda County Community Development Agency.

Designated employees shall file their statements of economic interests with the Community Development Agency's Filing Officer who will make the statements available for public inspection and reproduction as required by the Fair Political Practices Commission.

NOTE: Members of the Alameda County Planning Commission are not included in this Code as directed by Government Code Section 87200.

CHRIS BAZAR - COMMUNITY DEVELOPMENT DIRECTOR

APPENDIX

Listing of "Designated Employees"

<u>CLASSIFICATION/POSITION</u>	<u>ASSIGNED CATEGORY</u>
Agency Staff:	
Director, Community Development Agency	Category 1
Director of Finance, CDA	Category 1
Assistant Deputy Director, CDA	Category 3
Director of Operations and Management Services	Category 3
Administrative Services Officer	Category 2
Administrative Specialist	Category 4
Information Systems Specialist	Category 3
Information Systems Manager	Category 3
Technical Support Analyst	Category 3
Graphic Artist	Category 3
Bonds and Finance Coordinator	Category 1
Bonds and Finance Manager	Category 1
Finance Services Specialist	Category 1
Department Personnel Officer I	Category 2
Civic and Economic Development:	
Deputy Director, CDA	Category 4
Assistant Deputy Director, CDA	Category 4
Redevelopment Manager	Category 4
Redevelopment Specialist I/II/III	Category 4
Administrative Specialist	Category 4
Department of Agriculture/Weights & Measure:	
Deputy Director, CDA (Agriculture Commissioner/Sealer)	Category 4
Assistant Deputy Director, CDA	Category 4
Deputy Agriculture Commissioner	Category 4
Deputy Agricultural Commissioner/Sealer of Weights & Measures	Category 4
Agricultural and Standards Manager	Category 4
Agricultural and Standards Investigator I/II/III	Category 4
Healthy Homes Department:	
Deputy Director, CDA	Category 4
Assistant Deputy Director, CDA	Category 4
Healthy Homes Manager*	Category 4
Healthy Homes Community Development Specialist I/II/III*	Category 4
Senior Management Analyst	Category 4
Lead Project Designer	Category 4
Supervising Industrial Hygiene Engineer	Category 4
Senior Registered Environmental Health Specialist	Category 4
Healthy Homes Community Development Technician I/II*	Category 4
Housing Rehabilitation Technician	Category 4
Housing Rehabilitation Specialist I/II/III	Category 4
Housing & Community Development Department:	
Deputy Director, CDA	Category 4
Assistant Deputy Director	Category 4
Housing and Community Development Manager	Category 4
Housing and Community Development Specialist	Category 4
Housing and Community Development Technician I/II	Category 4
Information Systems Analyst	Category 4

Appendix of Designated Employees and Disclosure Categories

Page 2

CLASSIFICATION/POSITION

ASSIGNED CATEGORY

Planning Department:

Deputy Director, CDA	Category 1
Assistant Deputy Director, CDA	Category 4
Administrative Specialist	Category 4
Senior Planner	Category 4
Senior Transportation Planner	Category 4
Planner I/II/III	Category 4
Planning Technician I/II/III	Category 4
Zoning Investigator I/II/III	Category 4
Geographical Information Technician	Category 3

Surplus Property Authority

Director, Surplus Property Authority	Category 4
Assistant Director, Surplus Property Authority	Category 4

Neighborhood Preservation Sustainability

Deputy Director, CDA	Category 4
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Consultants*

*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Director, Community Development Agency may determine in writing that a particular consultant, although a "designated positions", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this Code. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Director's determination is a public record and shall be retained for public inspection in the same manner and locations as this conflict of interest code.

Disclosure Categories

CATEGORY 1: All sources of income, interests in real property, investments and business positions in business entities located in or doing business in Alameda County.

CATEGORY 2: Investments and business positions in business entities and income from sources which provide services, supplies, materials, machinery or equipment of the type utilized by Alameda County.

CATEGORY 3: Investments and business positions in business entities and income from sources, which provide, supply, manufacture of service computer hardware or software of the type utilized by Alameda County.

CATEGORY 4: Investments and business positions in business entities and income from sources which provide services subject to the review and approval of the Community Development Agency and all interests in real property.

*Classifications going through Meet & Confer process with anticipated adoption in January 2015.