

ALAMEDA COUNTY BOARD OF SUPERVISORS MINUTE ORDER

The following action was taken by the Alameda County Board of Supervisors on 12/20/2022

Approved as Recommended ☒

Other ☐

Unanimous ☒ Brown: ☐ Haubert: ☐ Miley: ☐ Valle: ☐ Carson: ☐ - ☒ 5

Vote Key: N=No; A=Abstain; X=Excused

Documents accompanying this matter:

Documents to be signed by Agency/Purchasing Agent:

File No. _____
Item No. 52

Copies sent to:

Jackie Morrison

Special Notes:



I certify that the foregoing is a correct copy of a Minute Order adopted by the Board of Supervisors, Alameda County, State of California.

ATTEST:
Clerk of the Board
Board of Supervisors

By: 
Deputy

ALAMEDA COUNTY
HEALTH CARE SERVICES

AGENCY
COLLEEN CHAWLA, DIRECTOR



AGENDA _____ December 20, 2022

OFFICE OF THE AGENCY DIRECTOR
1000 San Leandro Boulevard, Suite 300
San Leandro, CA 94577
TEL (510) 618-3452
FAX (510) 351-1367

December 5, 2022

The Honorable Board of Supervisors
County Administration Building
1221 Oak Street
Oakland, CA 94612

Dear Board Members:

SUBJECT: APPROVE THE AMENDMENT TO THE HEALTH CARE SERVICES AGENCY CONFLICT OF INTEREST CODE APPENDIX OF DESIGNATED POSITIONS

RECOMMENDATION

Approve an amendment to the Health Care Services Agency (HCSA) Conflict of Interest Code Appendix of Designated Positions to revise and include additional positions and/or classifications as designated filers

SUMMARY/DISCUSSION/FINDINGS

Under the California Political Reform Act, all public agencies are required to adopt a conflict-of-interest code. A code designates positions required to file Statements of Economic Interests (Form 700), and assigns disclosure categories specifying the types of interests to be reported. The Form 700 is a public document intended to alert public officials and members of the public to the types of financial interests that may create conflicts of interests.

On December 18, 2012, your Board approved the Health Care Services Agency (HCSA) Conflict of Interest Code that governs the agency's four main departments, which are currently named Alameda County Behavioral Health, Department of Environmental Health, Office of the Agency Director and Public Health Department (File No. 27846; Item No. 37). Developed in consultation with County Counsel, the Conflict of Interest Code includes the Appendix of Designated Positions, which lists positions that make or participate in making decisions and are required to file Statements of Economic Interests (Form 700) annually.

HCSA requests your Board's approval of the amendment to the Appendix of Designated Positions to reflect current designated positions and/or job classifications. This Code and the related appendices (attached) supersede any prior Conflict of Interest Code from HCSA or its departments.

The Honorable Board of Supervisors

December 5, 2022

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FINANCING

Approving the recommendation will have no financial impact on net County costs.

VISION 2026 GOAL

Amending the HCSA Conflict of Interest Code Appendix of Designated Positions meets the 10X goal pathway of **Healthcare for All** in support of our shared vision of a **Thriving & Resilient Population**.

Sincerely,

DocuSigned by:

CB284AE64C50406...

Colleen Chawla, Director
Health Care Services Agency



APPENDIX OF DESIGNATED POSITIONS

List of Designated Positions and Disclosure Categories

Designated Position/Classification	Disclosure Category
Office of the Agency Director	
Administrative/Financial Services Manager	1
ALL IN Physician	1
Assistant Director, HCSA (Operations)	1
Assistant Director, HCSA (Programs)	1
Care Connect Deputy Director	1
Chief Compliance and Privacy Officer	1
Chief Department HR Administrator	1
Children and Youth Initiatives Director	1
County Health Officer	1
Countywide Initiative Program Coordinator (OHCC)	1
Departmental Communications Manager	1
Deputy Director, Emergency Medical Services (EMS) District	1
Director of Health Care Services	1
Director, Emergency Medical Services (EMS) District	1
Financial Services Director, Health Care Services Agency	1
Foundation Director	1
Health Care Program Administrator II (Director, Health Care for the Homeless)	1
Health Care Program Administrator II (HealthPAC Program Administrator)	1
Health Care Systems Integration Administrator (OHCC)	1
Information Systems Director	1
Physician IV	1
Physician IV (Deputy Medical Director, Emergency Medical Services)	1
Physician IV (Medical Director, Emergency Medical Services)	1
Physician V (Health Care Services Agency Medical Director)	1
Policy Director	1
Policy Director (Director of Systems Integration)	1
Supervising Program Specialist (Director of Hospital Finance)	1
Supervising Program Specialist (Director of Special Projects Office)	1
Alameda County Behavioral Health	
Administrative Services Officer	1
Administrative/Financial Services Manager	1
Adult and Older Adult System of Care Director	1
Alcohol and Drug Program Administrator (SUD System of Care Director), BHCS	1
Assistant Director, Children System of Care, Alameda County Behavioral Health	1
Assistant Director, Forensic, Diversion, & Re-Entry System Of Care	1
Associate Director, Adult Services	1
Physician IV (Associate Medical Director, Behavioral Health Care Services)	1
Registered Nurse V (Chief Nursing Officer)	1
Child and Young Adult System of Care Director	1
Compliance and Privacy Officer (Behavioral Health Care Services Compliance and Privacy Officer)	1
Deputy Director, Behavioral Health Care Services	1
Director, Behavioral Health Care Services	1



Alameda County Health Care Services Agency

Division Director, Behavioral Health Care Services (ACCESS Division Director)	1
Division Director, Behavioral Health Care Services (Adult & Older Adult Outpatient Services Division Director)	1
Division Director, Behavioral Health Care Services (Crisis Division Director)	1
Division Director, Behavioral Health Care Services (Early Childhood Division Director)	1
Division Director, Behavioral Health Care Services (Forensic Division Director)	1
Division Director, Behavioral Health Care Services (Integrated Care Services Division Director)	1
Division Director, Behavioral Health Care Services (MHSA Division Director)	1
Division Director, Behavioral Health Care Services (Older Adult Division Director)	1
Division Director, Behavioral Health Care Services (Transitional Age Youth Division Director)	1
Division Director, Behavioral Health Care Services (Vocational Services Division Director)	1
Division Director, Behavioral Health Care Services (Health Equity Officer)	1
Consumer/Family Relations Manager (Family Empowerment Manager)	1
Financial Services Officer	1
Forensic Services System of Care Director	1
Information Systems Deputy Director, Behavioral Health Care Services	1
Medical Director, Behavioral Health Care Services	1
Pharmacist, Behavioral Health Care Services (Director of Pharmacy)	1
Consumer/Family Relations Manager (Consumer Empowerment Manager)	1
Public Information Specialist (Public Information Officer)	1
Quality Management Program Director (QI/QA Director)	1
Senior Program Specialist (Ethnic Services Manager)	1
Department of Environmental Health	
Chief, Environmental Health (Chief, Environmental Health CUPA Division)	1
Chief, Environmental Health (Chief, Environmental Health HHW Division)	1
Chief, Environmental Health (Chief, Environmental Health Local Oversight Program)	1
Chief, Environmental Health (Chief, Environmental Protection Division)	1
Chief, Environmental Health/Vector Control Services District	1
Director, Environmental Health	1
Financial Services Officer	1
Information Systems Manager	1
Supervising Environmental Health Specialist, Operations	1
Supervising Financial Services Specialist	1
Supervising Hazardous Materials Specialist (CUPA)	1
Supervising Hazardous Materials Specialist (HHW)	1
Supervising Hazardous Materials Specialist (Local Oversight Program)	1
Supervising Hazardous Materials Specialist (Solid Waste)	1
Alameda County Public Health	
Administrative/Financial Services Manager	1
Deputy Director, Public Health	1
Deputy Division Director, Public Health (Deputy Division Director, Family Health Services)	1
Deputy Division Director, Public Health (Deputy Division Director, DCDPC)	1
Director of Assessment, Planning and Health Equity	1
Director of Community Assessment, Planning and Evaluation	1
Director of Public Health Laboratory Services	1
Director, Public Health	1
Director, Public Health Nursing	1
Division Director, Public Health (Director, Community Health Services)	1
Division Director, Public Health (Director, Family Health Services)	1



Alameda County Health Care Services Agency

Health Care Program Administrator (Chronic Disease Director)	1
Health Care Program Administrator (Tobacco Control Director)	1
Health Care Program Administrator (Urban Male Health Director)	1
Health Care Program Administrator II (Director, Public Health Systems Preparedness & Response)	1
Health Care Program Administrator II (Nutrition Services Director)	1
Health Care Program Administrator II (WIC Director)	1
Information Systems Deputy Director	1
Physician IV (Director, Tuberculosis Section)	1
Program Services Coordinator (Project New Start and AOD Director)	1
Programs Performance Management and Accreditation Director (Director, Quality Improvement & Accreditation)	1
Public Information Specialist	1
Senior Program Specialist (Director, HIV/AIDS Epidemiology and Surveillance Unit)	1
Supervising Program Specialist (Director, Office of HIV Care)	1
Supervising Program Specialist (Director, Office of HIV Prevention)	1

(**Red** = Positions and/or classifications that were added, revised or deleted in December 2022.)

*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Director of HCSA may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this Conflict of Interest Code. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Director's determination is a public record and shall be retained for public inspection in the same manner and locations as this Conflict of Interest Code.

Revised 12/6/2022

CONFLICT OF INTEREST CODE FOR THE ALAMEDA COUNTY HEALTH CARE SERVICES AGENCY

This Conflict of Interest Code is promulgated under the authority of the Political Reform Act, Government Code sections 81000, et seq., which requires all state and local government agencies to adopt and promulgate Conflict of Interest Codes. (*See* 2 Cal. Code of Regs., Section 18730, as adopted by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act.)

Therefore, the terms of 2 Cal. Code of Regs., Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendices in which employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the Alameda County Health Care Services Agency.

Designated employees shall file their Statements of Economic Interests with the HCSA Agency Administration Department's Administrative Services Officer, who will make the Statements available for public inspection and reproduction (Gov. Code Section 81008). The HCSA Agency Director shall file a personal Statement of Economic Interests with the Clerk of the Board.

Last revised 11/27/12

