

# ALAMEDA COUNTY BOARD OF SUPERVISORS

## MINUTE ORDER

*The following was action taken by the Board of Supervisors on December 7, 2010*

Approved as Recommended ☒ Other ☐

Unanimous ☐ Carson ☐ Haggerty ☐ Miley ☒ Steele ☐ Lai-Bitker ☐ - 4  
Vote Key: N=No; A=Abstain; X=Excused

Documents accompanying this matter:

- ☐ Resolution(s) \_\_\_\_\_  
☐ Ordinance(s) \_\_\_\_\_  
☐ Contract(s) \_\_\_\_\_

File No. 26425  
Item No. 49

Copies sent to:

Beverly Bailey, Executive Assistance to the Chancellor, Chabot-Las Positas Community College  
District, 5020 Franklin Drive, Pleasanton, CA 94588

Special Notes:



I certify that the foregoing is a correct copy of a Minute Order adopted by the Board of Supervisors, Alameda County, State of California.

ATTEST:

Crystal Hishida Graff, Clerk of the Board  
Board of Supervisors

By: \_\_\_\_\_  
Deputy

**CONFLICT OF INTEREST CODE**

**CHABOT-LAS POSITAS**  
**COMMUNITY COLLEGE DISTRICT**

**2010**

## **Internal Board**

### **E. Miscellaneous**

#### **7051 Conflict of Interest Code \***

The Political Reform Act, Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes.

The Fair Political Practices Commission has adopted a regulation, Title 2, California Code of Regulations, Section 18730, which contains the terms of a standard Conflict of Interest Code which can be incorporated by reference and which may be amended by the Fair Political Reform Act after public notice and hearings.

Therefore, the terms of Title 2, California Code of Regulations, Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, along with the attached Appendix in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference and constitute the Conflict of Interest code of the Chabot-Las Positas Community College District.

Pursuant to Section 4(A) of the standard Code, designated employees shall file statements of economic interest with the agency through the Office of the Chancellor.

## **Internal Board**

### **Administrative Rules and Procedures**

#### **7051 Conflict of Interest Code**

##### **Appendix**

<b>DESIGNATED EMPLOYEES*</b>	<b>DISCLOSURE CATEGORIES</b>
Members of the Board of Trustees	All
Chancellor	All
President - Chabot College	All
President - Las Positas College	All
Vice Chancellor, Business Services	All
Vice Chancellor, Educational Services & Planning	All
Vice Chancellor, Human Resource Services and Organizational Development	All
Vice Chancellor, Facilities Planning & Management	All
Vice President of Academic Services	All
Vice President of Student Services	All
Vice President of Business Services	All
Director, Business Services	All
Budget Officer	2
District Executive Director of Economic Development and Contract Education	2
Marketing and Sales Manager – Contract Education	2
Project Director – Workplace Learning Resource Center	2
OSHA Training Center and Apprenticeship Programs Manager	2
Director, Maintenance and Operations	2
Chief Technology Officer	2
Assistant Director, Business Services	2
Manager, Bookstore	2
Manager, Purchasing and Warehouse Services	2
Consultant**	2

\* Includes Interim Assignments

\*\* The Chancellor may determine in writing that a paid consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and this is not required to comply fully with the disclosure requirements described in this section. Such written determination shall include a description of the

Adopted: September 15, 1998

Chabot-Las Positas Community College District

Revised: December 10, 2002; October 21, 2004,  
July 18, 2006, January 24, 2008; September 15, 2009  
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## **Internal Board**

### **Administrative Rules and Procedures**

#### **7051 Conflict of Interest Code**

consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chancellor's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

### **DISCLOSURE CATEGORIES**

#### **Category 1**

A designated employee in this category shall disclose:

- a) Interests in real property.
- b) Investments and business positions in or income from sources which engage in building construction or design.
- c) Investments and business positions in or income from sources which engage in the acquisition or disposal of real property.

#### **Category 2**

A designated employee in this category shall disclose:

- a) Investments and business positions in or income from sources which manufacture or sell food items, supplies, books, machinery or employment of the type utilized by the administrative unit for which the designated employee is manager, director, or responsible.
- b) Investments and business income in or income from sources which are contractors or sub-contractors engaged in the performance of work or services of the type utilized by the administrative unit for which the designated employee is manager, director, or responsible