

ALAMEDA COUNTY BOARD OF SUPERVISORS MINUTE ORDER

The following action was taken by the Alameda County Board of Supervisors on 01/07/2025

Approved as Recommended ☒

Other ☐

Unanimous ☒ Tam: ☐ Haubert: ☐ Miley: ☐ Márquez: ☐ Fortunato Bas: ☐ - **5**
Vote Key: N=No; A=Abstain; X=Excused

Documents accompanying this matter:

Documents to be signed by Agency/Purchasing Agent:

File No. 31396
Item No. 53

Copies sent to:


Matthew Woodruff, Alliance Headquarters, 1240 South Loop Road, Alameda, CA 94502

Special Notes:



I certify that the foregoing is a correct copy of a Minute Order adopted by the Board of Supervisors, Alameda County, State of California.

ATTEST:
Clerk of the Board
Board of Supervisors

By: 
Deputy



SENT VIA EMAIL

December 20, 2024

The Honorable Board of Supervisors
Alameda County Board of Supervisors
Alameda County Administration Building
1221 Oak Street, Room 536
Oakland, CA 94601

Subject: APPROVE AMENDMENTS TO THE ALAMEDA ALLIANCE FOR
HEALTH'S CONFLICT OF INTEREST CODE AND LIST OF DESIGNATED
FILERS

Dear Board Members:

RECOMMENDATION:

Alameda Alliance for Health (AAH) recommends that the Alameda County Board of Supervisors approve the AAH's amended and restated Conflict of Interest Code and List of Designated Filers as approved by the AAH Board of Governors in Resolution No. 2024-14.

SUMMARY AND DISCUSSION:

In 1994, the Alameda County Board of Supervisors (Board) passed Ordinance 0-94-13 to create AAH. The *Bylaws* of the AAH state that the Conflict of Interest Code of AAH shall, from time to time, be amended by resolution of the AAH Board and approved by the Board of Supervisors. The last approved Conflict of Interest Code and List of Designated Filers was Resolution No. 2023-10.

On December 13, 2024, the AAH Board of Governors voted, by resolution, to restate its adopted Conflict of Interest Code and update the List of Designated Filers who are required to complete a Statement of Economic Interests. The resolution adopted by AAH is enclosed for your review.

FINANCING:

This action will have no budgetary impact on net county cost.

We look forward to your approval of our amended and restated Conflict of Interest Code and List of Designated Filers. Thank you for your continued support of AAH.

Sincerely,

DocuSigned by:

Matthew Woodruff

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Matthew Woodruff
Chief Executive Officer

Enclosure

APPENDIX "A"

Designated Positions

Division	Position	<u>Disclosure Category</u>
N/A	Member, Board of Governors	I, II
Administration	Chief Executive Officer	I, II
Analytics	Chief Analytics Officer	I, II
Analytics	Senior Director, Analytics	I
Analytics	Manager, Quality Analytics	I
Compliance	Chief Compliance Officer & Chief Privacy Officer	I, II
Compliance	Director, Compliance & Special Investigations	I
Compliance	Senior Director, Enterprise Risk Management & Operational Oversight	I
Finance	Assistant Controller	I
Finance	Chief Financial Officer	I
Finance	Strategic Account Representative	I
Finance	Controller	I
Finance	Director, Vendor Management	I
Finance	Manager, Vendor Account Management	
Finance	Manager, Vendor Management	I
Finance	Director, Financial Planning & Analysis, Healthcare	I
Finance	Senior Director, Financial Planning & Analysis	I
Health Care Services	Chief Medical Officer	I, II
Health Care Services	Director, Long Term Services and Supports	I
Health Care Services	Director of Population Health & Equity	I
Health Care Services	Director, Quality Assurance	I
Health Care Services	Director, Social Determinants of Health	I
Health Care Services	Director, Utilization Management	I
Health Care Services	Executive Director, Medicare Programs	I
Health Care Services	Medical Director, Case Management	I
Health Care Services	Medical Director, Community Health	I

Health Care Services	Medical Director, Long Term Supportive Services	I
Health Care Services	Medical Director, Utilization Management	I
Health Care Services	Senior Director, Health Care Services	I
Health Care Services	Senior Director, Quality	I
Health Care Services	Senior Director, Behavioral Health	I
Health Care Services	Senior Director, Pharmacy Services	I
Health Care Services	Senior Medical Director	I
Health Equity	Chief Health Equity Officer	I, II
Health Equity	Director, Health Equity	I
Human Resources	Chief Human Resources Officer	I, II
Human Resources	Director, Human Resources	I
Human Resources	Human Resources Manager	I
Human Resources	Senior Director, Workforce Development	I
Human Resources	Director, Diversity, Equity, Inclusion	I
Information Technology	Chief Information Officer & Chief Security Officer	I, II
Information Technology	Director, IT Applications Management	I
Information Technology	Director, Applications Management, Quality & Process Improvement	I
Information Technology	Director, Data Exchange & Interoperability	I
Information Technology	Director, Data Integration & Application Development	I
Information Technology	Director, IT Infrastructure	I
Information Technology	Manager, IT Service Desk	I
Legal	Supervising Associate Counsel	I, II
Operations	Chief Operating Officer	I, II
Operations	Director, Claims	I
Operations	Director, Housing & Community Services Program	I, II
Operations	Director, Incentives & Reporting	I
Operations	Director, Provider Services & Provider Contracting	I

Operations	Director, Stars Strategy & Program Management	I
Operations	Executive Director, Medicare Programs	I
Operations	Executive Director, Operations	I
Operations	Manager, Networks & Contracting	I
Operations	Senior Director, Behavioral Health Services & Long Term Care Operations	I
Operations	Senior Director, Portfolio Management & Service Excellence	I
Operations	Senior Director, Facilities	I, II
Operations	Senior Director, Integrated Planning	I
Operations	Senior Director, Member Services	I
Operations	Senior Manager, Public Affairs & Media Relations	I
Operations	Senior Manager, Communications & Outreach	I
Operations	Senior Manager, Peer Review & Credentialing	I
All	Consultants ¹	I

¹ Consultants shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation. The Chief Executive Officer may determine in writing that a particular consultant, although a "designated person," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chief Executive Officer's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

APPENDIX "B"

Disclosure Categories

CATEGORY I

Persons in this category shall disclose all investments, income (including compensation for consulting work, loans (including bank loans, gifts, and travel payments) and business positions in:

- a. Health care providers or other businesses under contract with or under consideration to contract with the Alliance.
- b. Businesses engaged in the delivery of health care services or supplies, or services or supplies ancillary thereto of a type to be provided or arranged for by the Alliance.
- c. Businesses that manufacture, provide, or sell services, supplies, materials, machinery, or equipment of a type purchased or leased by the Alliance.
- d. Businesses subject to the regulatory, permitting or licensing authority of the Alliance.

CATEGORY II

Persons in this category shall disclose all interests in real property in Alameda County if the property or any part of it is located within or not more than two miles outside the boundaries of Alameda County or within two miles of any land owned or used by the Alliance.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

RESOLUTION NO. 2024-14

A RESOLUTION OF ALAMEDA ALLIANCE FOR HEALTH
AMENDING THE ALAMEDA ALLIANCE FOR HEALTH
CONFLICT OF INTEREST CODE AND LIST OF
DESIGNATED FILERS

WHEREAS, the Political Reform Act of 1974, Government Code Section 81000 *et seq.*, requires every state or local government agency to adopt a Conflict-of-Interest Code ("Conflict of Interest Code"), and to conduct a biennial review of the code and list of designated positions; and

WHEREAS, Alameda Alliance for Health ("Alliance") is deemed a public entity for purposes of the Political Reform Act; and

WHEREAS, the Alliance has previously prepared a Conflict-of-Interest Code, and the Political Reform Act requires the Conflict-of-Interest Code to be reviewed to determine its accuracy; and

WHEREAS, the Alliance Board of Governors ("Board") has reviewed the prior Conflict of Interest Code and determined that it is appropriate to amend and restate the Conflict-of-Interest Code.

NOW, THEREFORE, BE IT RESOLVED, the Board of Governors of the Alliance hereby resolves as follows:

SECTION 1. Pursuant to the Political Reform Act of 1974, Government Code Section 87300 *et seq.*, and Section 18730 of Title 2 of the California Code of Regulations, the Board adopts the model conflict of interest code promulgated by the Fair Political Practices Commission of the State of California as set forth in Section 18730 of Title 2 of the California Code of Regulations, which model conflict of interest code is incorporated herein by reference, and which, together with the list of designated positions and the disclosure categories applicable to each designated position as set forth in Appendix A and B of this Resolution, collectively constitutes the Alliance's Conflict of Interest Code. As the model conflict of interest code set forth in Section 18730 of Title 2 of the California Code of Regulations is amended from time to time by State law, regulatory action of the Fair Political Practices Commission, or judicial determination, the portion of the Board's conflict of interest code comprising the model conflict of interest code shall be deemed automatically amended without further action to incorporate by reference all such amendments to the model conflict of interest code so as to remain in compliance therewith. Nothing in this Resolution shall supersede the independent applicability of Government Code Section 87200.

SECTION 2. The definitions contained in the Political Reform Act of 1974 and in the regulations of the Fair Political Practices Commission, and any amendments to either of the foregoing, are incorporated by reference into this Conflict-of-Interest Code.

SECTION 3. The Board finds and determines that the persons who hold the designated positions set forth in Appendix A, attached to and made part of this resolution, make or participate in the making of decisions which may foreseeably have a material effect on their financial interests, and shall file Statements of Economic Interest pursuant to the requirements of the Alliance's Conflict of Interest Code.

SECTION 4. The persons holding designated positions shall disclose their economic interests according to the assigned disclosure categories set forth in Appendix B, attached to and made part of this resolution. The place of filings for the Members of the Board and for the Chief Executive Officer shall be the Board of Supervisors, Alameda County, 1221 Oak Street, Room 536, Oakland, CA 94612, attention to Clerk of the Board. The place of filing for all other designated positions set forth in Appendix A shall be the Alameda Alliance for Health, 1240 South Loop Road, Alameda, CA 94502, attention to the *Legal Department*.

SECTION 5. Any prior resolution or action of the Board designated positions of persons required to file Statements of Economic Interests and their assigned disclosure categories are hereby repealed.

SECTION 6. The Alliance Secretary is hereby instructed to forward such amended Conflict of Interest Code and revised Appendices A and B to the County of Alameda Board of Supervisors for review and approval as required by Government Code Section 87303.

PASSED AND ADOPTED by the Board at a meeting held on the 13th day of December 2024.

Signed by:

Chair Rebecca Gebhart

CHAIR, BOARD OF GOVERNORS

ATTEST:

DocuSigned by:

Matthew Woodruff

SECRETARY