



**Alameda County  
Office of the Treasurer  
and Tax Collector**

Henry C. Levy, Treasurer-Tax Collector

Vishal B. Thacker, Assistant Treasurer  
Julie P. Manaois, Chief Deputy Tax Collector

November 4, 2020  
Alameda County Board of Supervisors  
Administration Building  
1221 Oak Street, 5<sup>th</sup> Floor  
Oakland, CA 94612

Dear Board Members:

**SUBJECT: Conflict of Interest Code – Office of the Treasurer-Tax Collector**

**Recommendation:**

Approve the revised Conflict of Interest Code for the Alameda County, Office of the Treasurer-Tax Collector.

**Discussion:**

The Office of the Treasurer-Tax Collector has undergone some reorganization in 2019. As a result, the title and duties of the Deferred Compensation Program Manager has been revised. The attached revised Conflict of Interest Code for the Office of the Treasurer-Tax Collector reflects the change to the existing position.

The relevant revised title is as follows:

<b><u>Existing Title</u></b>	<b><u>Revised Title</u></b>
• Deferred Compensation and Personnel Manager	Deferred Compensation Program Manager

Only the title of the Designated Position has been revised and the Assigned Categories remain unchanged.

**Financing:**

This recommendation has no financial impact on Alameda County.

**Vision 2026 Goal:**

This amended Conflict of Interest Code meets the 10X goal pathway of Employment for All in support of our shared vision of a Prosperous and Vibrant Economy.

Very truly yours,

Henry C. Levy, Treasurer-Tax Collector

Cc: Susan S. Muranishi, County Administrator  
County Counsel

## ALAMEDA COUNTY OFFICE OF THE TREASURER-TAX COLLECTOR

### CONFLICT OF INTEREST CODE

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix [or Appendices], designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the **Alameda County Office of the Treasurer-Tax Collector Department** (Department).

Individuals holding designated positions shall file their statements of economic interests with the **Department**, which will make the statements available for public inspection and reproduction (Gov Code Sec. 81008). All statements will be retained by the **Department**.

### DESIGNATED POSITIONS

Class / Job Code Title	Assigned Category
Treasurer-Tax Collector	1
Assistant Treasurer	2
Chief Deputy Tax Collector	2
Treasurer-Tax Collector Financial Manager	2
Chief Investment Officer – Treasurer's Department	2
Treasurer-Tax Collector Administrator	2
<del>Deferred Compensation and Personnel Manager</del>	2
<b>Deferred Compensation Program Manager (5/22/19)</b>	2
Consultants *	To be determined on a case-by-case basis

\* The Treasurer-Tax Collector may determine in writing that a particular consultant is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon the description, a statement of the extent of disclosure requirements. The Treasurer-Tax Collector's determination is public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

## APPENDIX OF DISCLOSURE CATEGORIES

1. Persons in this category must disclose all investments and business positions in business entities, sources of income and interest in real property.
2. Persons in this category must disclosure those investments and business positions in business entities, sources of income and interests in real property, which provide or directly support the provision of expert services in Alameda County (as hereafter defined) or derived income from expert services in Alameda County.
3. Persons in this category must disclose those investments and business positions in business entities, sources of income and interest in real property, which provide or directly support the provision of office supplies and office support services in Alameda County or, derive income from the provision of office supplies and office support services in Alameda County.
4. Persons in this category must disclose those investments and business positions in business entities, sources of income and interest in real property which provide or directly support the provision of expert services or, the provision of office supplies and office support services in Alameda County or derive income from the provision of those activities in Alameda County