

ALAMEDA COUNTY BOARD OF SUPERVISORS MINUTE ORDER

The following action was taken by the Alameda County Board of Supervisors on 10/04/2022

Approved as Recommended ☒

Other ☐

Unanimous ☐ Brown: ☐ Haubert: ☐ Miley: ☐ Valle: ☒ Carson: ☐ - ☒

Vote Key: N=No; A=Abstain; X=Excused

Documents accompanying this matter:

Documents to be signed by Agency/Purchasing Agent:

File No. 30838
Item No. 56

Copies sent to:

Ellen Duenas

Special Notes:



I certify that the foregoing is a correct copy of a Minute Order adopted by the Board of Supervisors, Alameda County, State of California.

ATTEST:
Clerk of the Board
Board of Supervisors

By: Rhonda Bailey
Deputy



OFFICE OF THE COUNTY COUNSEL

1221 Oak Street, Suite 450, Oakland, California 94612-4296
Telephone (510) 272-6700 Facsimile (510) 272-5020

DONNA R. ZIEGLER
COUNTY COUNSEL

Agenda Item # ____: October 4, 2022

September 19, 2022

HONORABLE BOARD OF SUPERVISORS

County of Alameda
1221 Oak Street, Suite 534
Oakland, California 94612

Subject: Approve the Office of the County Counsel Conflict of Interest Code Revision

Members of the Board:

Recommendation

Approve an amendment to the Conflict of Interest Code for the Office of the County Counsel Appendix of Designated Positions.

Discussion/Summary

The Conflict of Interest Code for the Office of the County Counsel has been revised to reflect organizational changes. Specifically, "Appendix of Designated Positions" for the Office of the County shall be amended to add the Financial Services Specialist II" position. This version of our Code is in conformance with the model suggested by the Fair Political Practices Commission.

Financing

This recommendation has no financial impact on the County.

Vision 2026 Goal

This action meets the 10X goal pathway of Employment for All.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Donna R. Ziegler", is written over a horizontal line.

DONNA R. ZIEGLER
County Counsel

cc: Susan Muranishi, County Administrator
Melissa Wilk, Auditor-Controller

**CONFLICT OF INTEREST CODE FOR THE
OFFICE OF THE COUNTY OF ALAMEDA COUNTY COUNSEL**

This Conflict of Interest Code is promulgated under the authority of the Political Reform Act, Government Code Section 81000 et seq., which requires all state and local government agencies to adopt and promulgate conflict of interest codes. Regulation 2 Cal. Code of Regs., Section 18730, as adopted by the Fair Political Practices Commission contains the terms of a standard conflict of interest code; which may be incorporated by reference. After public notice and hearings, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act.

Therefore, the terms of 2 Cal. Code of Regs., Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix in which employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the County Counsel Office.

Designated employees other than the County Counsel shall file their statements of economic interests with the County Counsel's secretary who will make the statements available for public inspection and reproduction. (Gov. Code Section 81008.) The original of the County Counsel's statement of economic interests shall be forwarded to the County Clerk and a copy shall be retained by the County Counsel's secretary.

APPENDIX OF DESIGNATED POSITIONS

CLASS/POSITION	ASSIGNED CATEGORY
Chief Assistant County Counsel	1
Assistant County Counsel	1
Senior Deputy County Counsel	1
Deputy County Counsel	1
Associate County Counsel	1
Law Office Manager	1
Supervising Civil Legal Secretary	1
Diversity Programs Manager	1
Financial Services Specialist II	1
Consultants	1

The County Counsel may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The County Counsel's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

APPENDIX OF DISCLOSURE CATEGORIES

CATEGORY 1

All sources of income, interests in real property and investments and business positions in business entities located in or doing business in Alameda County.