

# ALAMEDA COUNTY BOARD OF SUPERVISORS MINUTE ORDER

*The following action was taken by the Alameda County Board of Supervisors on 10/18/2022*

Approved as Recommended ☒

Other ☐

Unanimous ☐ Brown: ☐ Haubert: ☐ Miley: ☐ Valle: ☐ Carson: ☒ - ☒

Vote Key: N=No; A=Abstain; X=Excused

Documents accompanying this matter:

Documents to be signed by Agency/Purchasing Agent:

File No. \_\_\_\_\_  
Item No. 73

Copies sent to:

Michael Anolin & Cheryl Perkins

Special Notes:



I certify that the foregoing is a correct copy of a Minute Order adopted by the Board of Supervisors, Alameda County, State of California.

ATTEST:  
Clerk of the Board  
Board of Supervisors

By: Rhonda Bailey  
Deputy



AGENDA ITEM NO. \_\_\_\_ October 18, 2022

**BRENDON D. WOODS**  
*Public Defender*

**YOUSSEF J. ELIAS**  
*Chief Assistant Public Defender*

October 3, 2022

Honorable Board of Supervisors  
County of Alameda  
1221 Oak St., Suite 536  
Oakland, CA 94612

Dear Board Members:

**SUBJECT: CONFLICT OF INTEREST CODE – PUBLIC DEFENDER’S OFFICE**

**RECOMMENDATION**

Approve the revised Conflict of Interest Code for the Alameda County Public Defender’s Office

**DISCUSSION/SUMMARY**

The Public Defender’s Office has amendments to the Conflict of Interest Code. The attached revised Conflict of Interest Code for this Office reflects a title change to an existing position, and an addition of a new position.

The relevant updates are as follows:

<b><u>Affected Position</u></b>	<b><u>Amendment</u></b>	<b><u>New Title</u></b>
Administrative/Financial Services Manager	Revised title of existing position	Administrative Services Officer
Administrative Assistant	Inclusion of a new position	

**FINANCING**

This recommendation has no financial impact on Alameda County.

**VISION 2026 GOAL**

The amended Conflict of Interest meets the 10X goal pathway to Crime Free County in support of our shared vision of Safe and Livable Communities and Thriving and Resilient Population.

Sincerely,

Brendon D. Woods  
ALAMEDA COUNTY PUBLIC DEFENDER

Enclosures: 2022 Local Agency Biennial Notice

## APPENDIX OF DISCLOSURE CATEGORIES

1. Persons in this category must disclose all investments and business positions in business entities, sources of income and interests in real property.
2. Persons in this category must disclose those investments and business positions in business entities, sources of income and interests in real property which provide or directly support the provision of expert forensic services in Alameda County (as hereafter defined) or derive income from expert forensic services in Alameda County. For purposes of this disclosure category, "expert forensic services" means expert services for hire in connection with court proceedings, including services providing investigation, testing, evaluation or expert testimony.
3. Persons in this category must disclose those investments and business positions in business entities, sources of income and interests in real property which provide or directly support the provision of office supplies and office support services in Alameda County or derive income from the provisions of office supplies and office support services in Alameda County.
4. Persons in this category must disclose those investments and business positions in business entities, sources of income and interests in real property which provide or directly support the provision of expert forensic services or the provision of office supplies and office support services in Alameda County or derive income from the provision of those activities in Alameda County.

# **AMENDED APPENDIX OF DESIGNATED POSITIONS**

	Assigned Category
PUBLIC DEFENDER	1
CHIEF ASSISTANT PUBLIC DEFENDER	1
ADMINISTRATIVE SERVICES OFFICER	1
<del>ADMINISTRATIVE/FINANCIAL SERVICES MANAGER</del>	<del>1</del>
CHIEF INVESTIGATOR	4
SENIOR INVESTIGATORS	4
DIVISION, SECTION AND BRANCH OFFICE HEADS (ATTORNEYS)	2
ADMINISTRATIVE ASSISTANT	3
FINANCIAL SERVICES SPECIALIST	3
CONSULTANTS	*

\* Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Public Defender may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Public Defender's determination is public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.