

ALAMEDA COUNTY BOARD OF SUPERVISORS MINUTE ORDER

The following action was taken by the Alameda County Board of Supervisors on 01/07/2025

Approved as Recommended ☒

Other ☐

Unanimous ☒ Tam: ☐ Haubert: ☐ Miley: ☐ Márquez: ☐ Fortunato Bas: ☐ - **5**
Vote Key: N=No; A=Abstain; X=Excused

Documents accompanying this matter:

Documents to be signed by Agency/Purchasing Agent:

File No. 31396
Item No. 54

Copies sent to:

Marian Hsu, Alameda County Water District, 43885 South Grimmer Blvd., Fremont, CA 94538

Special Notes:



I certify that the foregoing is a correct copy of a Minute Order adopted by the Board of Supervisors, Alameda County, State of California.

ATTEST:
Clerk of the Board
Board of Supervisors

By: 
Deputy



BOARD MEMBERS

AZIZ AKSARI
JAMES G. GUNTHER
JUDY C. HUANG
PAUL SETHY
JOHN H. WEED

43885 SOUTH GRIMMER BOULEVARD • FREMONT, CALIFORNIA 94538
(510) 668-4200 • www.acwd.org

MANAGEMENT

ED STEVENSON
General Manager
DAN STEVENSON
Operations and Maintenance
GIRUM AWOME
Engineering and Technology
LAURA J. HIDAS
Water Resources
JONATHAN WUNDERLICH
Finance and Administration
JACKIE MCLOUD
Special Assistant to the General Manager

December 16, 2024

Honorable Board of Supervisors
Administration Building
1221 Oak Street, #536
Oakland, CA 94612

Dear Board Members:

Subject: Approve Amended Conflict of Interest Code of Alameda County Water District

It is requested that your Board approve the amended Conflict of Interest Code of Alameda County Water District. The Political Reform Act (Government Code Section 81000, *et seq.*) requires every local governmental agency to adopt and promulgate a conflict of interest code and to biennially review its code to determine if it is accurate or requires amendment.

The amendment includes the following changes to:

1. Include new positions
2. Revise the titles of existing positions

The amended code was approved by our Board at their meeting held on November 14, 2024.

Thank you.

Sincerely,

Marian Hsu
District Secretary

Enclosures

RESOLUTION NO. 24-045

OF BOARD OF DIRECTORS OF ALAMEDA COUNTY WATER DISTRICT
ADOPTING AN AMENDED CONFLICT OF INTEREST CODE

BE IT RESOLVED by the Board of Directors of ALAMEDA COUNTY WATER DISTRICT that the District's Conflict of Interest Code and Appendix of Designated Positions, be replaced by the Conflict of Interest Code and Appendix, dated November 14, 2024, attached hereto as Exhibit A.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to forward the 2024 Conflict of Interest Code and Appendix to the Alameda County Board of Supervisors.

PASSED AND ADOPTED this 14th day of November 2024, by the following vote:

AYES: Directors Huang, Sethy, Weed, and Gunther

NOES: None

ABSENT: Director Akbari

/s/ JAMES G. GUNTHER
James G. Gunther, President
Board of Directors
Alameda County Water District

ATTEST:

APPROVED AS TO FORM:

/s/ JR SALINAS
JR Salinas, Assistant District Secretary
Alameda County Water District
(Seal)

/s/ PATRICK T. MIYAKI
Patrick T. Miyaki, General Counsel
Alameda County Water District

CERTIFICATE

I, the undersigned Assistant District Secretary of ALAMEDA COUNTY WATER DISTRICT, do hereby certify that the foregoing is a full, true and correct copy of a Resolution of the Board of Directors of ALAMEDA COUNTY WATER DISTRICT, a political subdivision, which said Resolution was duly adopted at a meeting of said Board regularly held on November 14, 2024, that a copy of said Resolution was forthwith duly entered in the minutes of said meeting of said Board, and that the same is in full force and effect.

Dated: November 15, 2024

A handwritten signature in blue ink, appearing to read 'JR Salinas', is written over a horizontal line.

JR Salinas, Assistant District Secretary
Alameda County Water District

CONFLICT OF INTEREST CODE

ALAMEDA COUNTY WATER DISTRICT

Adopted as Amended

November 14, 2024

The Political Reform Act, Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the Alameda County Water District (ACWD).

Designated employees shall file statements of economic interests with the ACWD District Secretary, who will make the statements available for public inspection and reproduction (Gov. Code Section 81008). Upon receipt of the statements of the members of the Board of Directors, the General Manager, and the Director of Finance and Administration, the ACWD District Secretary shall make and retain a copy and forward the original of these statements to the Alameda County Board of Supervisors. Statements for all other designated employees will be retained by the ACWD District Secretary.

EXHIBIT A

ALAMEDA COUNTY WATER DISTRICT

CONFLICT-OF-INTEREST CODE APPENDIX

DESIGNATED POSITIONS*

<u>CLASS/POSITION</u>	<u>ASSIGNED CATEGORIES</u>
Attorney	1, 2, 3
Director of Engineering and Technology Services	1, 2, 3
Director of Operations and Maintenance	1, 2, 3
Director of Water Resources	1, 2, 3
Development Services Manager	1, 2, 3
Information Security Officer	1, 2, 3
Special Assistant to the General Manager	1, 2, 3
Distribution Maintenance Manager	1,2
Groundwater Resources Manager	1,2
Water Supply and Planning Manager	1,2
Accounting and Treasury Manager	1
Accounting Supervisor	1
Buyer	1
Customer Service and Systems Manager	1
Customer Service Supervisor	1
Distribution Maintenance Supervisor	1
Engineering Supervisor	1
Emergency and Security Services Supervisor	1
Facilities Engineering Supervisor	1
Facilities Maintenance Manager	1
Systems Maintenance Supervisor	1
General Facilities Supervisor	1
Human Resources/Risk Manager	1
Human Resources Analyst on Deferred Compensation Committee	1
Information Technology Manager	1
Information Technology Supervisor	1
Laboratory Services Supervisor	1
Operations Office Supervisor	1
Project Engineering Manager	1
Purchasing Officer	1
Public Affairs Supervisor	1
Financial Analysis Supervisor	1

Treatment & Distribution Supervisor	1
Water Use Efficiency Supervisor	1
Water Production Manager	1
Water Supply Supervisor	1
Well Ordinance Supervisor	1
Workplace Health & Safety Officer	1
Consultants and New Positions	* *

DISCLOSURE CATEGORIES

Category 1

Investments and business positions in business entities, and sources of income, which provide services, supplies, materials, machinery or equipment of the type utilized by the District or by the designated employee's department or division.

Category 2

All investments and business positions in business entities, and sources of income, which are subject to the regulatory, permit or licensing authority of the Alameda County Water District.

Category 3

Investments and business positions in business entities, and sources of income, which engage in land development, construction or the acquisition or sale of real property, as well as all interests in real property within the District's service area or within two miles of the District's service area.

* The following positions are not covered by the Conflict-of-Interest Code because they must file a Statement of Economic Interest pursuant to Government Code section 87200 and, therefore, are listed for information purposes only:

Member, Board of Directors
General Manager
Director of Finance & Administration

** Consultants and new positions shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The General Manager may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and

thus is not required to fully comply with the disclosure requirements. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirement. The General Manager's determination is public record and shall be retained for public inspection in the same manner and location as this Conflict-of-Interest Code.

Nothing herein excuses any consultant or new position from any other provisions of this Conflict-of-Interest Code, specifically those dealing with disqualification.

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Water Supply and Planning Manager	1,2
Accounting and Treasury Manager	1
Accounting Supervisor	1
Buyer	1
Customer Service and Systems Manager	1
Customer Service Supervisor	1
Distribution Maintenance Supervisor	1
Engineering Supervisor	1
Emergency Response/Security Officer and Security Services Supervisor	1
Facilities Engineering Supervisor	1
Facilities Maintenance Manager	1
Facilities Systems Maintenance Supervisor	1
General Facilities Supervisor	1
Human Resources/Risk Manager	1
Human Resources Analyst on Deferred Compensation Committee	1
Information Technology Manager	1
Information Technology Supervisor	1
Laboratory Services Supervisor	1
Operations Office Supervisor	1
Project Engineering Manager	1
Purchasing Officer	1
Public Affairs Supervisor	1
Supervising Financial Analyst/Financial Analysis Supervisor	1

Treatment & Distribution Supervisor	1
Water Use Efficiency Supervisor	1
Water Production Manager	1
Water Supply Supervisor	1
Well Ordinance Supervisor	1
Workplace Health & Safety Officer	1
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