

ALAMEDA COUNTY BOARD OF SUPERVISORS MINUTE ORDER

The following action was taken by the Alameda County Board of Supervisors on 12/10/2024

Approved as Recommended ☒

Other ☐

Unanimous ☒ Tam: ☐ Haubert: ☐ Miley: ☐ Márquez: ☐ Carson: ☐ - ☒

Vote Key: N=No; A=Abstain; X=Excused

Documents accompanying this matter:

Documents to be signed by Agency/Purchasing Agent:

File No. _____
Item No. 55

Copies sent to:

MaryEllen Rhyins

Special Notes:



I certify that the foregoing is a correct copy of a Minute Order adopted by the Board of Supervisors, Alameda County, State of California.

ATTEST:
Clerk of the Board
Board of Supervisors

By: Rhonda Bailey
Deputy



BRIAN K. FORD
Chief Probation Officer

ALAMEDA COUNTY PROBATION DEPARTMENT

P.O. Box 2059
1111 Jackson Street
Oakland, CA 94604-2059

November 14, 2024

Honorable Board of Supervisors
County of Alameda
1221 Oak Street
Oakland, California 94612-4305

SUBJECT: APPROVE THE CONFLICT OF INTEREST CODE, DISCLOSURE CATEGORIES, AND LIST OF DESIGNATED POSITIONS

Dear Board Members:

RECOMMENDATIONS:

Approve the Alameda County Probation Department's updated Disclosure Conflict of Interest Code, Categories, and updated List of Designated Positions to account for position additions and reclassifications.

DISCUSSION/SUMMARY:

The Political Reform Act (Government Code Section 81000, et seq.) requires every local government agency to review its Conflict of Interest Code (Code) biennially to determine if it is accurate or, alternatively, if the Code should be amended.

Changes to the Alameda County Probation Department's (ACPD) existing Code include updating the List of Designated Positions to include additional positions that are required to file a Statement of Economic Interests - Form 700 and their respective disclosure categories. The amended appendices supersede any prior Conflict of Interest Code from the department. ACPD developed the Code in consultation with County Counsel.

FINANCING:

Approving the recommendation will have no financial impact. No additional appropriations are required and there will be no increase in net County cost.



ALAMEDA COUNTY PROBATION DEPARTMENT

CONFLICT OF INTEREST CODE FOR PROBATION DEPARTMENT, COUNTY OF ALAMEDA

This Conflict of Interest Code is promulgated under the authority of the Political Reform Act, Government Code Section 81000 et seq., which requires all state and local government agencies to adopt and promulgate a conflict of interest code. Title 2, California Code of Regulations, Section 18730, as adopted by the Fair Political Practices Commission contains the terms of a standard conflict of interest code; which may be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearing to conform to amendments in the Political Reform Act.

Therefore, the terms of 2 California Code of Regulations, Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference. The Section 18730 terms along with the attached Appendices in which positions are designated and disclosure categories are set forth and defined, constitute the Conflict of Interest Code of the Probation Department.

Designated employees other than the Chief Probation Officer shall file their statements of economic interest with the Filing Officer who will make the Statement available for public inspection and reproduction (Government Code Section 81008). The original statement of the Chief Probation Officer shall be forwarded to the Clerk of the Board of Supervisors and a copy retained by the Filing Officer of the Probation Department.



ALAMEDA COUNTY PROBATION DEPARTMENT

APPENDIX OF DISCLOSURE CATEGORIES Disclosure Categories

CATEGORY 1

All sources of income, interest in real property, investments, and business positions in business entities located in or doing business in Alameda County.

CATEGORY 2

Investments and business positions in business entities and income from sources which provide services, supplies, materials, machinery, or equipment of the type utilized by Alameda County.

CATEGORY 3

Investments and business positions in business entities and income from sources which provide, supply, manufacture of service computer hardware or software of the type utilized by Alameda County.

CATEGORY 4

Investments and business positions in business entities and income from sources which provide services subject to the review and approval of the Probation Department of the County of Alameda and all interests in real property.



ALAMEDA COUNTY PROBATION DEPARTMENT

APPENDIX OF DESIGNATED POSITIONS

List of Designated Positions and Disclosure Categories

QTY.	POSITION	DISCLOSURE CATEGORY
1	Chief Probation Officer	1
2	Assistant Chief Probation Officer	1
6	Deputy Chief Probation Officer	1
3	Division Director- Training and Re-Entry	2
9	Division Director	4
2	Superintendent	2
1	Assistant Superintendent	4
1	Director of Professional Standards	4
1	Finance and Contracts Director	1
1	Assistant Finance and Contracts Director	1
1	Chief Human Resources Administrator	1
1	Departmental Human Resources Manager	4
1	Chief of Research and Evaluation	2
1	Information Systems Manager	3
1	Probation Training Manager	2
1	Executive Program Coordinator	2
3	Probation Contracts and Grants Manager	1
1	Unit Supervisor – Evidence Based Practices	2
1	Probation Specialist - Evidence Based Practices	2
13	Probation Specialist – Contracts & Grants	2
1	Fund Development and Grant Specialist	1
2	Probation Specialist – Re-Entry	2
1	Probation Specialist – Juvenile Field Services	2
1	Probation Specialist – Juvenile Facilities	2
1	Departmental Facilities Manager	2
4	Re-Entry Services Coordinator	2
61	Total Designated Files of Form 700	