

ALAMEDA COUNTY BOARD OF SUPERVISORS MINUTE ORDER

The following action was taken by the Alameda County Board of Supervisors on 02/18/2025

Approved as Recommended ☒

Other ☐

Unanimous ☐ Tam: ☐ Haubert: ☐ Miley: ☒ Márquez: ☐ Fortunato Bas: ☐ - ☒

Vote Key: N=No; A=Abstain; X=Excused

Documents accompanying this matter:

Documents to be signed by Agency/Purchasing Agent:

File No. _____
Item No. 2

Copies sent to:

Special Notes:



I certify that the foregoing is a correct copy of a Minute Order adopted by the Board of Supervisors, Alameda County, State of California.

ATTEST:
Clerk of the Board
Board of Supervisors

By: 
Deputy

AGENDA # _____, February 18, 2025



Phyllis P. Nance, Director
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www.acaccss.org

February 18, 2025

Honorable Board of Supervisors
County of Alameda
1221 Oak Street, Suite 536
Oakland, CA 94612-4305

Dear Board Members:

SUBJECT: APPROVE AN AMENDMENT TO THE ALAMEDA COUNTY CHILD SUPPORT SERVICES DEPARTMENT CONFLICT OF INTEREST CODE.

RECOMMENDATION:

Approve an amendment to the Alameda County Child Support Services (ACCSS) Conflict of Interest Code to update the classifications of designated filers required to adhere to the Conflict of Interest Code governed by the Political Reform Act.

DISCUSSION/SUMMARY:

Under the Political Reform Act, government code section 87100, public agencies are mandated to institute a conflict of interest code. The code requires disclosure of investments, interest in real property, and income through the annual filing of the Statement of Economic Interest (Form 700) by ACCSS officers, employees, and agents that participate in agency funding decisions to ensure that direct or indirect financial interest does not exist in the financial transactions they affect.

The persons required to adhere to the adopted code are identified using guidance from the Political Reform Act, Government Code Section 1090. These designated filers are listed in the Appendix of Designated Positions within the ACCSS Conflict of Interest Code. Moreover, the type of assets required to be reported by the filers are listed in the Appendix of Disclosure Categories within the code.

Thus, the Appendix of Designated Positions has been amended to reflect the current officers, employees, and agents of ACCSS required to adhere to the adopted code by removing one ISM position and adding one position of the Policy Manager.

FUNDING:

There is no fiscal impact on the County for approving this recommendation.

VISION 2036 GOAL:

The amended Code and List of Designated Positions meets the County's 10x goal pathway of **Eliminate Poverty and Hunger** in support of our shared vision of **Thriving and Resilient Populations**.

Respectfully submitted,

DocuSigned by:

Phyllis Nance
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Phyllis Nance, Director
Alameda County Child Support Services

APPENDIX OF DESIGNATED POSITIONS
FEBRUARY 2025
COUNTY OF ALAMEDA
DEPARTMENT OF CHILD SUPPORT SERVICES

<u>Class/Position</u>	<u>Disclosure/Category</u>
Director	1
Deputy Director	1
Supervising Child Support Attorney	1
Policy Manager	1
Admin/Financial Services Manager	1
Child Support Attorney I-IV	2
Departmental Human Resource Manager	2
Child Support Program Managers	2
Senior Accountant	2

**APPENDIX OF DISCLOSURE CATEGORIES
ALAMEDA COUNTY DEPARTMENT OF
CHILD SUPPORT SERVICES**

Category	Disclosure Required
1	Persons in this category must disclose all investments and business positions in business entities, sources of income and interests in real property.
2	Persons in this category must disclose those investments and business positions in business entities, sources of income and interests in real property which provide or directly support the provision of expert services or the provision of office supplies and office support services in Alameda County or derive income from the provision of those activities in Alameda County.